



CHELSEA CANTILEVER UMBRELLA – How to Replace the Canopy

- Two people required
- Hex key to fit hex bolts on rod assembly frame required

Remove The Canopy:

- 1) With canopy open, remove cover from central hub which is located on the underside of the canopy:



- 2) Untie knot at end of cord. Hold the cord to prevent it slipping into the pole.
- 3) From above the canopy using the hex key, remove the bolts which hold the canopy with rod assembly frame to the pole:



- 4) Close the canopy. With one person holding the rod assembly frame from above and the second person holding the rod assembly frame at the lower end, gently slide the rod assembly frame (with the canopy attached) away from the pole where it was attached.



- 5) Lay the rod assembly frame with canopy on a flat surface; gently slide the rod pockets off the rod ends and then gently remove the canopy from the rod assembly frame.



Affix The New Canopy:

- 1) Lay the rod assembly frame (collapsed) on a flat surface; gently slide the new canopy over the frame from the top, aligning the hole in the top of the canopy with the finial at the top of the rod assembly frame. Gently place each rod end into each rod pocket.
- 2) With one person holding the lower portion of the rod assembly frame and the other person guiding the finial into the adjoining piece on the pole, align the holes.
- 6) Feed the cord through the central hub, knot it securely and re-affix the cover on the central hub.
- 7) Using the hex key, affix and tighten the hex bolts to secure the rod assembly frame to the pole.
- 8) Process completed. Slowly open and lower the canopy and ensure that it is aligned correctly on the rod assembly frame.